

PERSONAL INFORMATION

Armin Hajdarevic



📍 Evlije Celebije bb, 72260 Busovaca (Bosnia and Herzegovina)

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WORK EXPERIENCE

30/01/2013–Present

Clerk to work with students

Faculty of management and business economics, Kiseljak (Bosnia and Herzegovina)

- I'm working on the development and actualization of the database
- I'm taking the prescribed records and I make information and reports
- I perform all administrative tasks related to students
- working on a draft certificate of passed exams and certificates of graduation
- performs other activities within its scope that we appointed by the head of department or head of the second Faculty

EDUCATION AND TRAINING

2005–22/02/2012

Baccalaureate/bachelor sport and physical education

Faculty of Sport and Physical Education, Sarajevo (Bosnia and Herzegovina)

2001–2005

Mixed Secondary School Busovaca

Busovaca (Bosnia and Herzegovina)

1993–2001

Elementary School Skender Kulenovic, Zenica (Bosnia and Herzegovina)

PERSONAL SKILLS

Mother tongue(s) Bosnian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B1	B1	B1	B1	A2

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2: Proficient user  
[Common European Framework of Reference for Languages](http://www.cedefop.europa.eu/en/faq/35308)

Computer skills

Good command of Microsoft Office tools

Driving licence

B1, B, BE, C1, C, CE